## POLICY BULLETIN CHILD NUTRITION PROGRAMS

FDCH 03-06 February 15, 2006

**SUBJECT:** Secondary (Substitute) Care Givers

CONTACT: Warren Gaddis PH: (801) 538-7687

The CACFP, as it relates to family day care, was intended to support the actual care givers who are meeting the immediate needs of the program beneficiaries (the children). There is no provision in the program regulations or guidance for a third party between the sponsor and the day care provider. There may be occasions when a provider will have a helper due to a need for the provider to be off-site during the day for errands (going to the grocery store or picking children up from school or other brief absence). However, such a situation is different than that in which the provider is habitually or regularly absent and is basically "contracting out" the child care.

The individual signing the agreement with the sponsoring organization as the provider must be the person who is on site providing care and operating the CACFP. It is expected that the provider who has signed the agreement with the sponsor will be absent no more than 20% of the time.

If the provider must be gone more than 20% of the time, it must be temporary, involving extenuating circumstances (such as the birth of a baby or a family "tragedy") that should be pre-approved by the sponsor. Such consideration should accommodate providers who want to keep their child care open and not lose clients if something untoward happens in their family and a temporary substitute is required.

(CACFP 724 - 35, 36)